



SMITHFIELD LITTLE LEAGUE 2016 BYLAWS



2016 BOARD OF DIRECTORS

President	Shane Moore
Vice President	Mark Graham
Secretary	Dan Snowman
Treasurer	Pat McAssey
Player Agent	Michael Guilfoyle
Equipment Officer	Chris Spar
Umpire-In-Chief	Keith Greene
Safety Officer	Shane Moore
League Information Officer	Michael Guilfoyle
Coaches Coordinator	Steve Quatrinni
Tournament Director	Ralph Boudreau
Upper Division Coordinator	Charlie Kando
Sponsors Coordinator	Dave Antunes
Fundraising Chairman	Kevin Bourque

Lifetime Members

Bob Salisbury
Reynolds Lillibridge
Lou DiNoble

1. Any regular member in good standing may run for the BOD by having his/her name nominated according to the procedures established by the BOD. Elections will be annually in September.
2. Active board and lifetime board members who attend fifty percent (50%) of all regularly scheduled board meetings are entitled to voting rights at those meetings.
3. A general summary of any BOD meeting excluding specific or personal information will be made available to the General Membership upon receipt of a written request accompanied by a self-addressed stamped envelope.
4. Annual membership dues will be \$15.00 and are payable to the Smithfield Little League.

5. General membership meetings will be held periodically commencing in October through and including September. A complete calendar of meetings will be made available to all members by email and will be available on the website.
 - a. Failure to receive a notice will not be accepted as a valid excuse for not attending meetings. It remains the responsibility of the member to refer to the season itinerary or contact other members for meeting dates.
 - b. The Secretary's Report (minutes) from the previous General Membership meeting and the current Treasurer's Report shall be available at the General Membership meeting with copies available upon request.
6. If the BOD revokes years of service, the member will lose rights to manage or coach the following season.
7. The BOD will meet prior to the annual awards banquet to determine eligibility of members for service to youth awards. Members must have been active in the league for a minimum of ten consecutive years to be eligible. Members will be recognized for 10 years of service and every 5 years of service, thereafter.

MANAGERS AND COACHES

8. The BOD will appoint managers annually from a list of those interested candidates nominated by the President. Any member interested in managing in any division must submit that intention to the league President no later than the general membership meeting prior to the appointment of managers by the BOD. The President will submit these intentions by years of service to the BOD for approval and appointment; Years of Service will not be the only criteria for appointment.
9. Managers in all divisions will participate in at least four (4) committees, one of which must be a post season committee as defined by the BOD. Mandatory Coaches clinics are not to be counted as a committee. Participation on those committees will be one of the criteria on which continued assignment as a manager will be predicated.
 - a. All managers in Minors, Majors, Junior and Senior League, will serve the league in the capacity of an umpire voluntarily for two games per season, with the exception of current Board members.
 - b. Managers may elect to send a fellow qualified member to serve in their place for one of those two games he or she is required to umpire.
 - c. All managers and coaches must attend all mandatory clinics prior to the first game of the season.
 - d. All managers are responsible for their team performing their assigned concession stand duty during the season.
10. All Coaches must be Members. Non members are not allowed to participate in practice, games or league sanctioned events.
11. All managers and coaches will conduct themselves in a responsible manner. Abusive language, heckling, and arguing with opponents, umpires, fans, or managers and coaches will not be tolerated. Remember to build confidence in your players through constructive criticism. Correct mistakes in a quiet friendly manner. Little Leaguers are receptive to instruction and ideas; building their confidence through friendly persuasion will work wonders. The League hereby adopts, as a general rule, that no volunteer or paid personnel, including but not limited to those volunteers who participate as a coach, manager or umpire, may take the field, enter the dugout

or otherwise participate as coach, manager or umpire under the influence of any legal or illegal substance, that is considered to have the ability to effect behavior or decision making, or could otherwise jeopardize the safety of the players and spectators. Such substances include alcohol, illegal drugs and prescription medication containing narcotics or opiates, including but not limited to medical marijuana. The penalty for violation of this by-law is the immediate revocation of all coaching and/or umpiring privileges for the current season and all future seasons.

- a. Any manager or coach disregarding this bylaw may be subject to dismissal from coaching assignment by a decision of the BOD. Members are asked to police themselves in this regard. Any member may report actions contrary to this bylaw to the BOD in writing, dated and signed.

ROSTERS

12. The BOD prior to the draft will determine roster size and age distribution.
13. Individual player registration fees will be set by the BOD on an annual basis.
14. The manager and/or moderator must report any player who has missed two consecutive games to the Player Agent.
15. Any AAA or Majors team that loses a player for the season must fill the vacancy according to Little League rules and regulations within seven (7) days.

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16. Candidates must register on the announced registration dates to be eligible for participation in the league regardless of previous year's status. An additional late fee will be assessed for any registration taken after the late registration date.
17. All candidates born before December 31, 2008 must try out to be eligible for play in any division. Failure of a candidate to try out may result in expulsion from the league for the season. The BOD will consider special circumstances on a case-by-case basis prior to the draft each year.
18. All Divisions will be redrafted on an annual basis.
19. A managers son or daughter and sibling picks will be drafted in the appropriate round as determined by the managers in that division with approval of BOD representatives.

LEAGUE PLAY

20. All games played in AAA, Majors, Junior, Senior, and Big League Divisions will be governed by the rules of baseball as set forth in the Williamsport Little League Official Regulations and Playing Rules Handbook. All managers of every division must have a copy of this handbook at all times.
 - a. EXCEPTIONS:

- i. Four hit batsmen in any one game by any one pitcher shall be cause for the immediate removal of said pitcher. In the Junior and Senior Division the pitcher may not re-enter the game as a pitcher.
 - ii. Any member of the league that intentionally harms or instructs a player to harm another member shall be removed from the game immediately. The BOD will take appropriate disciplinary action.
 - iii. In the AAA Division a five (5) run maximum per inning will be followed with the exception of the final inning of play in regular season play.
 - iv. The home team receives the first base dugout for all games at all levels.
 - v. All bats, prior to use in games or practice must be inspected and approved for play by the Smithfield Little League inspection committee, and a designated league sticker must be applied.
 - vi. Continuous batting order will be used for all divisions.
21. All Majors, AAA and AA, players present in uniform must enter each game in an active role (except base coaching) by the start of the 2nd inning. No player shall sit (occupy a bench position) for more than 2 non consecutive innings during any regulation game. Defensive substitutions are prohibited during an inning.
- a. EXCEPTIONS:
 - i. Games abbreviated by inclement weather or darkness.
 - ii. Players suspended (announced before the game begins).
 - iii. Players removed due to injury, illness, or discipline.
 - iv. In the case of a continued game, once the game is re-started, the manager has the discretion to use players who were not available to play at the start of the game. However, once it is decided to use these players, they all must re-enter the game. A manager may not be selective in the use of this rule.
22. No inning in any division will begin after 8:00 p.m. Majors, AAA, Junior, Senior and Big League games played on and after June 1st may continue until 8:15 p.m. after which no inning may begin. An inning begins at the time the final out of the previous inning is recorded. It is the umpire's decision to stop a game for safety purposes (darkness or inclement weather).
23. A complete game in AAA and Majors shall be three (3) innings or two and one-half (2 ½) innings if the home team is ahead.
24. One adult manager or coach will remain in the dugout at all times. In AAA and above divisions, all coaches and managers will remain in the dugout at all times except for when coaching bases. Only a manager can appeal a call.
25. Coaches in AA, AAA, Majors, Junior League, Senior League and Big League must submit accurate pitch counts and game reports, in the appropriate league format, as soon as possible but no later than 24 hours after completed game to the Division Moderator. Violation of this rule will result in an automatic one (1) game suspension for each violation.
26. Failure to adhere to the pitch count rule will result in a 2 game suspension to start immediately.

POSTPONEMENTS, CANCELLATIONS & FORFEITS

27. No manager or coach shall postpone a game for any reason. The President or his designee shall postpone Majors, AAA, Junior, Senior or Big League.
- a. Senior League postponements must be played within a week.
 - b. Major League postponements must be played the following Friday. If the game is not played on Friday, it will be played on the following Saturday (the next day) at the practice field and time assigned for the home team. The home team manager is responsible for notifying the manager of the team that is assigned the next practice slot at that field that the makeup game may run into his/her practice time. If postponement continues, the game must be made up within seven (7) days of the original makeup date. All games not made up within the 7-day allotment will be considered a loss toward both teams' records. The BOD reserves the right to take into consideration unforeseen circumstances in these matters if warranted.
 - c. AAA, AA, A, Tee Ball postponements must be rescheduled in accordance with the guidelines provided in bylaw keeping in mind that Major League has priority on open field time for make-up games.
 - d. Failure to field nine (9) players at game time does not constitute a forfeit. The game must be rescheduled according to the bylaws. If a team is unable to field nine (9) players after three (3) attempts to reschedule, the BOD will take action necessary for the continuity of the league.

LEAGUE CHAMPIONS

28. Majors & AAA: The regular season is played for the purpose of placement in a post-season tournament. The winner of the Championship Tournament is the league champion.
- a. The AAA post-season championship tournament will be held at the end of the regular season. The BOD, with the assistance of the moderator, will determine the format and scheduling of this tournament.
 - b. Majors: The regular season will be comprised of 18 regular season games and at least a 2 game post season, for a minimum of 20 games total. Post season format will be determined by the BOD.
 - c. Junior / Senior League: The BOD will determine the playoff format before the start of regular season play if divisions are not playing a District regular season schedule. Playoffs for the district will be decided by the District Administrator and the district presidents by vote.
29. Divisions AAA and above will use the following format for all ties.
- a. Head to Head
 - b. Runs Against
 - c. Coin Toss

ALL-STAR TOURNAMENTS

30. The BOD will determine the procedures for selecting All-Star teams in all divisions prior to and no later than May 1st.

- a. All All-Stars must play on team that they are selected to, if they refuse to play on that team, they are ineligible to play on any other team for the remainder of the All-Star season; special circumstances will be reviewed by the BOD.
 - b. If an All-Star team cannot field a team, the manager shall go to the nominated players to select a player. Once nominated players have been exhausted, the manager can call any player in that age group that signed up to play in tournaments.
31. The BOD will appoint All-Star Managers from a list of those interested candidates nominated by the President in the Majors, AAA, Junior, Senior, and Big League divisions for the current season. Managers and Coaches must be in the same division as the All-Star team.
- a. The manager must meet minimum requirements and guidelines on practice and time commitment as set forth by the BOD or another manager may be selected. Decorum on the field will be considered along with the manager's responsibility to fulfill all of his or her required commitments to the league.
 - b. All procedures are to be conducted prior to the date that Little League allows the first All-Star practice.

EQUIPMENT

32. The Equipment Officer is accountable to the BOD for all purchases. No member of the Smithfield Little League is allowed to charge any purchases at any business in the name of the Smithfield Little League without written consent.
33. Each team will have a least six (6) batting helmets and at least one (1) helmet per team will include a protective shield approved for Little League use. More helmets will be provided if requested by manager.
34. Each team will have a first aid kit. It is the responsibility of each manager to maintain, replenish, clean, and keep present on the bench at all practices and games. Notify the equipment committee if the contents need to be replaced.
35. All equipment, uniforms etc., will be the responsibility of each manager. Once assigned to a team, failure to take proper care of, or to return all equipment intact, may result in forfeiture of managing/coaching years of service status for the following year to be determined by the BOD.

MISCELLANEOUS

36. Sponsor Fees: Big League, Senior League, Junior League, and Little League will be set by the BOD on an annual basis.
37. The Smithfield Little League recognizes the support of the Smithfield Little League's fundraising groups. This support is intended to be reciprocal. All monies raised by these fundraising groups are done so on behalf of the Smithfield Little League and will be remitted to the league Treasurer within 14 days after the season's end, including post-season tournaments.

38. All members of the league in possession of electronic or written records are required to back- up information regularly and turn all information into the league designee on disk or paper before the end of the season records audits.

POST SEASON TOURNAMENTS

39. Tournament teams are not those considered as All- Star teams.
- a. Managers and coaches will be chosen by the BOD and appointed early enough to practice prior to the start of a tournament.
40. All players interested will be allowed to participate on a tournament team. The BOD will determine the selection process.
- a. Tournament team fees will be set by the BOD on an annual basis.

Tournament teams represent Smithfield Little League.
Managers, coaches, and players should carry themselves in a manner consistent with these bylaws.

SAFETY

41. Any injury to a player or a league volunteer during a game or practice must be reported to the Safety Officer by the manager within 24 hours of the occurrence.

GAME EJECTIONS

42. All game ejections will require a two (2) game suspension. Appeals will be recognized and answered if received in writing within 24 hours by the BOD.

SCHOLARSHIPS

43. Every year the BOD will award partial scholarships to past players of the league. The BOD will determine selection criteria, amount of the award, and number of awards.
- a. The Scholarship Committee will make a good faith effort to conduct a fundraising event for Smithfield Little League, every year.